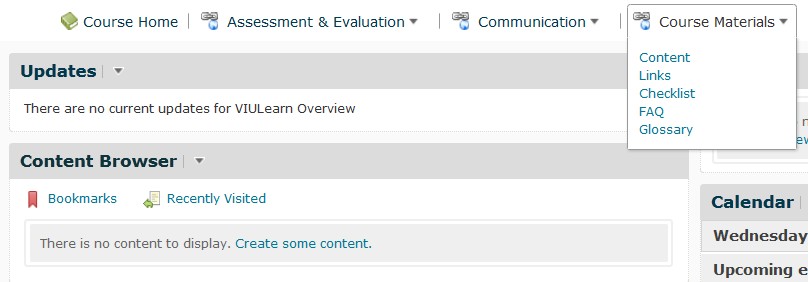
1. Go to **Course Materials** located in the course Navigation Bar and select **Content**.

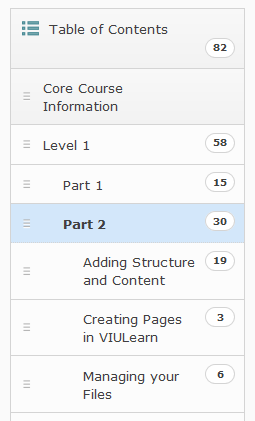


2. You should see a screen like this:

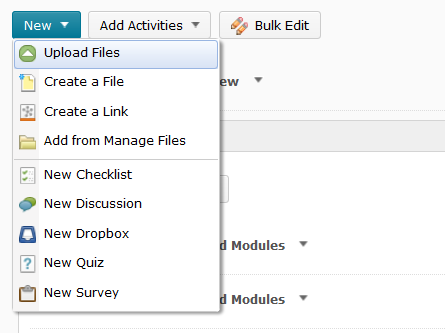


3. Select the **Module** where you want to add content under **Table of Contents.**

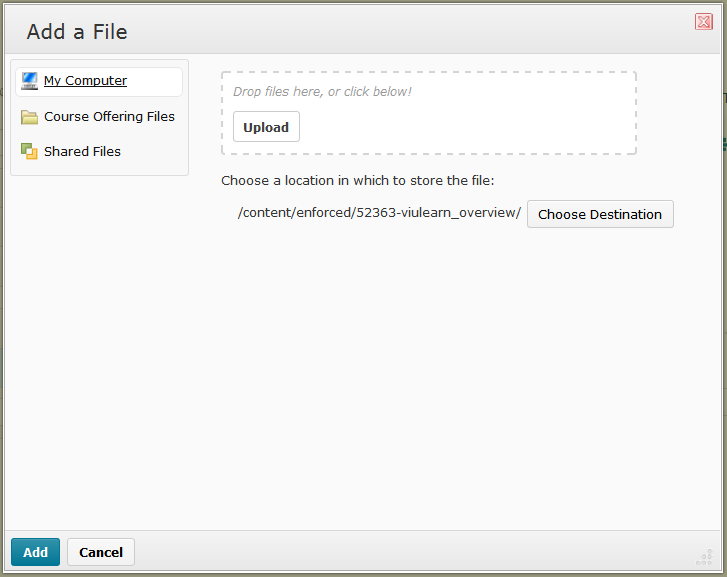
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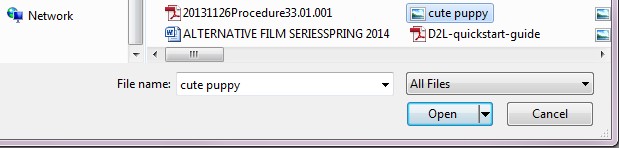
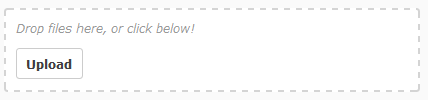
4. Go to the **New** dropdown menu and select **Upload Files**.



5. You should see a screen like this:



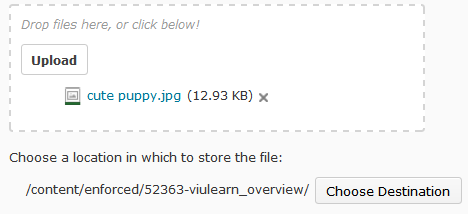
6. Select **Upload**.



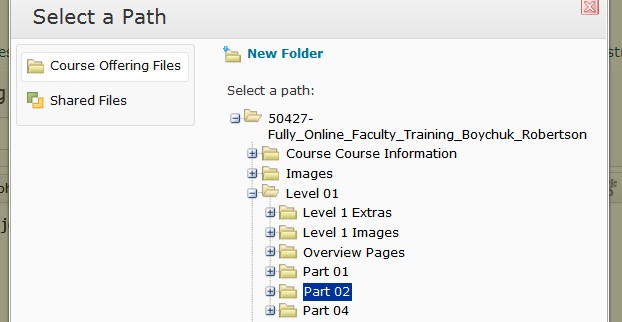
7. Choose the file from your computer and select **Open.**

8. Alternatively, drag and drop the file into the **Upload area**. When the **Upload area** turns green, the file is in the correct position.

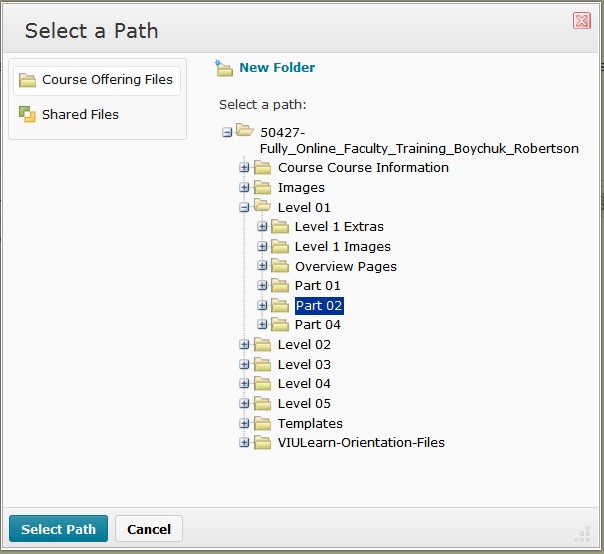
9. Once your file is in the **Upload area**, select **Choose Destination**.



10. Select the folder where you want to store the file.



11. Click **Select Path**.



12. Select **Add**.

