# **Problem Based Group Work: Tracking Team Member Assessments**

From: CIEL session “Spanning the Space Between Your Class & the Real World: Crafting Informal Problem Stories for Student Groups” with Julia Hengstler, Faculty of Education, Vancouver Island University.

# **Exemplar: Student’s Team Member Assessment Form**

Individual students rate fellow team members for preparedness and contribution using the template provided to allot 60 points to team mates according to the rules: 1) they cannot rate themselves; 2) they cannot evenly divide the points; 3) all allotted points must add up to 60. Completed forms are emailed to the professor & kept confidential.

|  |  |
| --- | --- |
| **TEAM MATE POINT ALLOCATIONS:**  Assignment Name Here | |
| **TEAM MEMBERS** | Points |
| **~~Your Name Here~~** |  |
| **Sally Teammate Lastname** | 10 |
| **Navid Teammate Lastname** | 30 |
| **Alexis Teammate Lastname** | 20 |
| **Total Points Awarded (should = 60)** | 60 |

# **Exemplar: Professor’s Team Member Assignment Points Form**

An Excel spreadsheet tab/page formatted as below is a method for compiling Team Mate Assessment data on a single assignment basis and to determine the average points to be awarded to each student. Note that cells are blocked out where a student would rate themselves, as this is not permitted. Each assignment can be given its own tab/page in an Excel file.

**Assignment Name Here**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | **Points Awarded** | | | |  |  |
| **Student Name** | Group # | Student 1 | Student 2 | Student 3 | Student 4 | Avg |  |
| Student 1 | 1 |  |  |  |  | **0.0** | Student 1 |
| Student 2 | 1 |  |  |  |  | **0.0** | Student 2 |
| Student 3 | 1 |  |  |  |  | **0.0** | Student 3 |
| Student 4 | 1 |  |  |  |  | **0.0** | Student 4 |
|  |  | **Points Awarded** | | | |  |  |
| **Student Name** | Group # | Student 5 | Student 6 | Student 7 | Student 8 | Avg |  |
| Student 5 | 2 |  |  |  |  | **0.0** | Student 5 |
| Student 6 | 2 |  |  |  |  | **0.0** | Student 6 |
| Student 7 | 2 |  |  |  |  | **0.0** | Student 7 |
| Student 8 | 2 |  |  |  |  | **0.0** | Student 8 |
|  |  |  |  |  |  |  |  |

# **Exemplar: Professor’s Overall Team Member Performance Tracker**

In the Excel file, you can create a final tab/page, to track the overall performance of each student within their teams for each assignment over the semester. Below is a partially completed overall performance tracker that includes data for 4 separate group assignments (e.g. Digital Professionalism, Privacy, Social Justice, Safety). As you can see, students lagging behind in completing their team member assessments have a ripple effect on the rest of the group. Reminding them that their own marks—as well as their team mates’—are being held up can be a motivator for completion.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |
|  |  | **Points Awarded/Assignment** | | | | |  |
| **Student** | **Group #** | **DigiProf** | **Privacy** | **SocJust** | **Safety** | **Avg** |  |
| Student 1 | 1 | 19.0 | 20.00 | 0 | 0 | **13.0** | Student 1 |
| Student 2 | 1 | 25.3 | 23.67 | 0 | 0 | **16.3** | Student 2 |
| Student 3 | 1 | 14.3 | 15.67 | 0 | 0 | **10.0** | Student 3 |
| Student 4 | 1 | 21.3 | 20.67 | 0 | 0 | **14.0** | Student 4 |
|  |  | **Points Awarded/Assignment** | | | | |  |
| **Student** | **Group #** | **DigiProf** | **Privacy** | **SocJust** | **Safety** | **Avg** |  |
| Student 5 | 2 | 24.3 | 23.33 | 7 | 0 | **18.2** | Student 5 |
| Student 6 | 2 | 14.7 | 16.00 | 13 | 0 | **14.6** | Student 6 |
| Student 7 | 2 | 19.7 | 20.67 | 13.7 | 0 | **18.0** | Student 7 |
| Student 8 | 2 | 21.3 | 20.00 | 6.3 | 0 | **15.9** | Student 8 |
|  |  | **Points Awarded/Assignment** | | | | |  |
| **Student** | **Group #** | **DigiProf** | **Privacy** | **SocJust** | **Safety** | **Avg** |  |
| Student 9 | 3 | 20.0 | 20.00 | 7 | 0 | **15.7** | Student 9 |
| Student 10 | 3 | 20.0 | 20.00 | 13 | 0 | **17.7** | Student 10 |
| Student 11 | 3 | 20.0 | 20.00 | 13 | 0 | **17.7** | Student 11 |
| Student 12 | 3 | 20.0 | 20.00 | 7 | 0 | **15.7** | Student 12 |
|  |  | **Points Awarded/Assignment** | | | | |  |
| **Student** | **Group #** | **DigiProf** | **Privacy** | **SocJust** | **Safety** | **Avg** |  |
| Student 13 | 4 | 18.3 | 30.00 | 3.3 | 0 | **17.2** | Student 13 |
| Student 14 | 4 | 21.0 | 10.00 | 10 | 0 | **13.7** | Student 14 |
| Student 15 | 4 | 11.3 | 20.00 | 13.3 | 0 | **14.9** | Student 15 |
| Student 15 | 4 | 29.3 | 20.00 | 0 | 0 | **16.4** | Student 15 |